



Ross Township is immediately seeking a GRANT WRITER!

August 1, 2023

- ❖ You choose your hours*! Job demands include the following:
 - \$25.00/hour – Must meet grant deadline obligation submissions in order to receive compensation.
 - Research and respond to available Grants for Ross Township. Update Supervisor on Grant progress.
 - Grants include: Fire Department, Police Department, Parks and Recreation, Technology equipment and any others of interest.
 - Highly proficient with computer and internet websites, excellent grammar skills, proficient technical writing demands for successful grant submissions.
 - Deadline driven, independent and possess acute attention to detail.
 - Must be a Kalamazoo County resident.
 - Must meet lawful employment eligibility requirements.
 - Employment is subject to criminal background check.
 - Complete an Application for Employment today!

- ❖ Please submit completed application & resume, with 3 written letters of recommendation to: office@rosstownshipmi.gov

**No overtime or holiday pay is available; position is a contracted 1099 position.*