Rescheduled regular board meeting of 4/18
Special Board Meeting
ROSS TOWNSHIP
KALAMAZOO COUNTY, MICHIGAN
April 25th, 2023 @ 6:00pm

Attendee Name	Title	Roll Call Status
Christina Hutchings	Supervisor	Present
Alexander Harris	Clerk	Present
Syndee Genung	Treasurer	Present
Diana Langshaw	Trustee	Present
Michael Bekes	Trustee	Present
Lynn Harmon	Trustee	Present
Mike Sulka	Trustee	Present
Rob Thall	Attorney	Present
Jeff Rood	Auditor	Present

Also in attendance were about 7 interested people.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

The Pledge of Allegiance was recited.

Agenda

Motion: Amend the Agenda to Add to New Business: Zoning Ordinance Text Amendments, Recording Devices and Election Worker Pay.

Moved By: Trustee Lynn Harmon Seconded by: Treasurer Syndee Genung

Vote: Unanimous all Ayes

Result: Carried

Consent Agenda

Motion: To pull out Draft minutes from March 30th Board Meeting and the Payroll post audit approval.

Moved By: Trustee Michael Bekes Seconded by: Trustee Mike Sulka

Vote: Unanimous all Ayes

Result: Carried

March 30th Draft Minutes

Motion: To accept the March 30th Draft Minutes as amended by Trustee Michael Bekes within the eight-day window and adding that a motion made at the March 30th meeting where the person making the motion and the person seconding the motion was not known to now reflect the motion was duly made, seconded and passed. In addition, the comments within the Bekes amended draft including the bottom of page one that asks if the actual percentage is .74% versus the 1% and the comment on top of page five referring to the AED purchases will both be struck from the final approved meeting minutes.

Moved By: Trustee Michael Bekes Seconded by: Trustee Diana Langshaw

Vote: Unanimous all Ayes

Result: Carried

Payroll Post Audit Approval

Amended Motion: Moving scheduled Board meeting dates to other times will classify the meeting as a Special Board meeting and Trustees will continue to be compensated accordingly with $100 payments. As part of the motion, the Board agreed to hold meetings on regularly scheduled dates as often as possible.

Moved By: Trustee Michael Bekes Seconded by: Trustee Mike Sulka

Vote: Ayes 5, Nay 2

Result: Carried

Original Motion: Trustee Pay for Special Meetings will happen only once per day to prevent double pay when two or more meetings are held on the same day and Special Board meeting compensation will not be processed if the rescheduled meeting is the result of a Board meeting that did not happen on the original scheduled date.

Moved By: Trustee Lynn Harmon Seconded by: Clerk Alex Harris

Vote: Ayes 5, Nay 2

Result: Carried

Citizen Comment

Larry Stehouwer – Kalamazoo County Road Commission, was asked why were the rumble strips taken out at G Ave and M-96.

Mary Stage – Asked Auditor Jeff Rood his name and his responsibility to the Township as she did not know.

Closed Door Session Attorney-Client Memorandum

Motion: Move to go to a closed session

Moved By: Supervisor Christina Hutchings Seconded by: Trustee Michael Bekes

Vote: Roll Call; Bekes Aye, Langshaw Aye, Genung Aye, Hutchings Aye, Harmon Aye,

Harris Nay, Sulka Aye.

Vote: 6 Ayes to 1 Nay

Result: Carried

After returning from Closed Session

Meeting was called to order by Trustee Lynn Harmon with Supervisor Christina Hutchings taking minutes due to Clerk Alex Harris not attending.

New Business

Motion: Supervisor Hutchings to team with Attorney Thall and have the authority to approve and request payments to the GLSWA on sewer invoices, forwarding the approval for payments to be immediately made.

Motion was duly made and seconded.

Vote: Carried six ayes with Clerk Alex Harris absent

Result: Carried

Zoning Ordinance Text Amendment:

Discussion of the zoning ordinance text amendment, submitted to the Board one day prior to the meeting, was tabled due to issues to be discussed. The Board agreed to individually submit all questions to Attorney Thall and Attorney Thall will either provide direct feedback or discuss the questions with Board PC Liaison Michael Bekes prior to submitting feedback.

Recording Equipment:

Motion: Authorize Supervisor Christina Hutchings to spend $600 for meeting recording equipment, adding $100 to the original $500 budget cap approved at a prior Board meeting.

Moved By: Trustee Michael Bekes Seconded by: Trustee Diana Langshaw

Vote: Six ayes with Clerk Alex Harris absent

Result: Carried

Clerk Alex Harris returned to the meeting and Supervisor Christina Hutchings chaired the rest of the meeting with Clerk Harris resuming taking the meeting minutes.

Election Worker Wage Resolution

Clerk Harris asked the wage be raised as the State minimum wage is $10.10 per hour and last year the election workers were paid $10.00 per hour.

Motion: To approve $13.00 an hour for Election Inspectors.

Moved By: Trustee Diana Langshaw Seconded by: Trustee Michael Bekes

Vote: Unanimous all Ayes

Result: Carried

OLD BUSINESS:

Christina Hutchings gave an update on the RFP for the Planner stating that responses are due back by May 1st.

Supervisor Hutchings gave an update on PFAS water testing in the Township with all reports being published for Township review.

Basic Payroll migration

Motion: The Payroll Migration to BASIC remains a priority with contracts to be signed and information forwarded to BASIC timely for the May 15th payroll. A specific request was to have the Clerk and Treasurer sign the payroll paperwork @ 1pm on April 25th, 2023

Moved By: Supervisor Christina Hutchings Seconded by: Trustee Lynn Harmon

Vote: Unanimous all Ayes

Result: Carried

Member update

Board liaison to the Planning Commission reported to the board the following:

- The public hearing on the Zoning Text Amendments (ZTA) for viewshed occurred at the April 24th PC meeting.
- The PC approved a request for carports to be added in the parking areas at The Bluffs apartment complex as long as a review by the fire department passes.
- The PC Annual Report is ready for publishing.
- Changes to the Development Agreement ZTA were agreed to by the PC at the April meeting. The updated ordinance will be submitted to the PC at the May meeting with an expectation the updated ordinance will be submitted to the board at the June Board meeting.
- PC member Sherri Snyder shared an idea for ARPA money that was brought to the Board for consideration. The idea is to fund enclosed porta johns near the south bay to help alleviate the

yearly and seasonal problem of a crowded area with no place to go. The vender would handle maintenance and upkeep.

Adjournment

Moved by: Clerk Alex Harris and seconded by Trustee Michael Bekes the board moved to adjourn.

Vote: Unanimous All Ayes

Adjourned at 8:55 pm.

Respectfully Submitted,

Alexander D Harris
Township Clerk