



**Special Board Meeting Minutes
September 28th, 2022
5:30 P.M.**

- **Call to Order:** Meeting called to order at 6:00pm by Supervisor Hutchings.
- **Pledge of Allegiance:** The Pledge of Allegiance was recited.
- **Roll Call**

The following Board Members were present: Clerk Louis, Supervisor Hutchings and Trustees Sulka, Langshaw, Bekes and Harmon.

Treasurer Genung Absent. Also, present Attorney Thall and 3 interested residents.

Approval of Agenda

Trustee Harmon Moved to approve Agenda. Trustee Langshaw seconded. Motion passed unanimously.

Citizen Comment

Supervisor Hutchings opened the floor to Citizen Comment at 5:34pm.

Rob Bake spoke of his suggestions for ARPA spending.

Connie Lavender commented on solar ordinance ideas and the definition of a structure.

She further commented on the expense of vendor contracts.

Elizabeth Hensley ~~of~~ reiterated that safety should be number one goal and priority of ARPA spending.

Alex Harris introduced himself to the Board a former Deputy Clerk and Park Employee. He stated he was being harassed by Ross Township due to complaints that were filed with the Bureau of Elections.

He was instructed by Supervisor Hutchings to pursue the complaints and follow up with the Bureau of Elections.

5:51pm Supervisor Hutchings closed public comment.

- **NEW BUSINESS**

1. ARPA Funding

A conversation was held amongst the Board members regarding the spending of funds and protection of funds for future use on masterplan re-write. Trustee ~~Harmon~~ Bekes submitted framework for spending in a spreadsheet to the Board at the last meeting.

2. Solar Ordinance

Updates were given to the Board fulfilling the requested change of verbiage to the Solar Ordinance. Trustee Sulka moved to adopt Solar Ordinance 228. Trustee Harmon seconded. A roll call vote was held. The following members voted Aye: Bekes, Harmon, Hutchings, Langshaw, Louis and Sulka. The following members voted Nay: none. Absent: Trustee Genung. Ordinance 228 adopted 6-0 with 1 absent.

3. Viewshed Ordinance

Trustee Bekes asked the Board if the review and update of a viewshed ordinance become a priority for the Planning Commission. Per Attorney Thall the Planning Commission is the proper board to make the updates. A conversation was held on what was considered structure and specific definitions. It was agreed upon that view shed should be a priority for the Planning Commission. Trustee Bekes stated he would address this at the October 11th PC meeting.

4. Vendor Contract Review

Trustee Harmon suggested that Contracts be bid out on an annual basis. Supervisor Hutchings said that AGS and Planning Consultant Harvey are two very large contracts. Trustee Harmon moved to bid out Planning Consultant position and provide the current Consultant Harvey with notice of a 60-day bid process. Seconded by Trustee Sulka. Conversation took place as to the purpose of the bidding process *which will allow the Board to choose a vendor that will align the Master Plan with Zoning Ordinances. Further consideration will be the financial aspect of the vendors as well as experience. The findings will be brought back to the Board with a recommendation and approval of Vendor.* A roll call vote was held on the RFP Bidding. The following members voted Aye: Sulka, Louis, Langshaw, Hutchings, Harmon and Bekes. Nay: none. Absent: Genung. Motion to bid RFP passed unanimously. Supervisor Hutchings appointed an RFP Bid Committee of Trustee Sulka, Trustee Langshaw and Supervisor Hutchings.

5. Police Chief Rugg-Full Time

Trustee Harmon suggested full time salary and benefit package be offered to Police Chief Rugg. A conversation took place amongst members regarding budget, sustainability, donation amounts to the PD and the need for a cost on the benefit package amount. Trustee Harmon agreed that final cost on benefits should be obtained before a motion is made.

- **Adjournment**

Trustee Sulka moved to adjourn meeting. Trustee Langshaw seconded. Motion passed unanimously. Meeting adjourned at 7:50pm

Respectfully Submitted,

Carin Louis
Township Clerk