





## LOT DIAGRAM

Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Tax I.D.: \_\_\_\_\_

- 1) Draw lot lines in feet
- 2) Label street
- 3) Draw existing structures
- 4) Draw proposed construction
- 5) Show dimensions of all buildings
- 6) Show distance from all sides of buildings to sidelines
- 7) Draw lakes, streams, and wet lands within 500 feet
- 8) Contractor/owner will stake 2 adjacent lot lines

Engineer/Architect: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

**Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following information:**

Name ..		Phone (____) _____	
Address	City	State	Zip
Federal ID No./Social Security No.		MESC Employer No.	
License No.	Expiration Date	Worker's Disability Compensation Carrier	

If exempt from any of the above, explain here:

Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

### HOME OWNER'S AFFIDAVIT and SIGNATURE

I hereby certify that the work described above shall be installed in accordance with the local code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the inspector. I will cooperate with the inspector and assume the responsibility to arrange for necessary and timely inspections.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### AGENT/CONTRACTOR'S AFFIDAVIT and SIGNATURE

I hereby certify that the proposed work is authorized by the owner of record and I have been authorized by the owner to make this application as his authorized agent.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



**YOUR SPECIAL ATTENTION** is called to the following:

This permit is granted on the express condition that said construction shall, in all respects, conform to the Ordinances of this jurisdiction including the Zoning Ordinance, regulating the construction and use of buildings, and may be revoked at any time upon violation of any provisions of said ordinances.

The weatherproof placard given at the time of permit issuance must be displayed on the premises. All new buildings and additions and alterations to existing buildings require a minimum of three call inspections, namely: (1) Footings and drain tile systems, when footings are formed and ready to be poured and before proceeding with the superstructures; (2) Framing prior to lathing and plastering, duct work, fire stopping and other equipment and before it is concealed; (3) Final inspection when building or structure is completed.

On jobs involving reinforced concrete work, inspection must be made after steel is in place and before concrete is poured.

The Department reserves the right to reject any work which has been concealed or completed without first having been inspected and approved by the Department in accordance with the requirements of the various codes.

Any deviation from the approved plans must be authorized by the approval of revised plans subject to the same procedure established for the examination of the original plans. An additional plan review fee is also charged predicated on the extent of the variation from the original plans.

Permits are not valid if construction work is not started within six months from the date of permit issuance.

Request for Final Inspection should be made by postcard or phone call to Associated Government Services when the construction work is completed and the heating apparatus has been installed. Painting or decorating is not required before the Final Building Inspection.

Final Inspection and Certificate of Occupancy must be obtained before occupying building.

**ADDITIONAL INSPECTIONS WHERE CORRECTIONS ARE NEEDED WILL BE RE-INSPECTED AND WILL REQUIRE AN ADDITIONAL CHARGE.**