

**Ross Township  
12086 M-89  
Richland, MI 49083  
269-731-4888**

**SPECIAL BOARD MEETING MINUTES  
July 20, 2021  
6:00 P.M.**

The meeting was called to order at 6:00 pm by Supervisor Hutchings.

**ROLL CALL**

Present: Supervisor Christina Hutchings, Clerk Carin Martinek , Treasurer Syndee Genung  
Trustees: Diana Langshaw Michael Bekes

Absent: Trustees: Mike Sulka Lynn Harmon

Also Present: Rob Thall – Township Attorney, Tim Snow, Deputy Clerk, approximately 10 interested residents.

The Pledge of Allegiance was recited.

Labelle document packets provided to residents.

**APPROVAL OF AGENDA**

Bekes moved and second by Langshaw to approve agenda as presented. Motion carried unanimously.

**CONSENT AGENDA**

- A. Treasurer’s June 2021 Report
- B. Clerk’s June Report + Park Income Statement
- C. Sheriff Department June Reports
- D. Fire Department June 2021 Update
- E. AGS MTD 2021 Report & Invoice

Bekes moved second by Langshaw to approve Consent Agenda. Motion carried unanimously.

There was no public comment.

**OLD BUSINESS**

- A. Ross Township Master Plan review still in process.
- B. Short Term Rental Ordinance pending .
- C. No Parking Ordinance in South Bay pending.

## **NEW BUSINESS**

- A. Planning Commission recommendations to include Contingencies on Large Projects-pending.
- B. LaBelle Terrace Road Improvement Project

Supervisor opened public hearing the Labelle Terrace Road Improvement project at 6:03pm.

Public Comment: Martin Ranley, 900 Labelle stated he was in favor of approval of assessment.

No other comments. Closed at 6:05pm

Attorney Thall stated that there is \$4,000.00 contingency fund built in to assessment budget. If this \$4,000.00 is unused at the completion of project he suggests the funds be returned to assessed taxpayers.

Attorney Thall recommended to pass Labelle Terrace resolution and Budget with the understanding that any remaining funds be refunded to taxpayers.

Bekes moved, seconded by Martinek to approve the Resolution Creating a Special Assessment District , approving improvement project plans and cost of estimates, and scheduling public hearing on Proposed Special Assessment Roll for August 17, 2021. In addition, the text of the resolution is attached to minutes.

On a roll call vote, the following voted "aye": Hutchings, Martinek, Genung, Langshaw and Bekes.

The following voted "nay": None

The following were absent: Sulka and Harmen

The resolution was declared adopted.

- C. Timothy A. Snow Contract for Clerk future training.

Langshaw moved second by Bekes to approve a contract with Timothy A. Snow to provide training of Clerk and Deputy Clerk.

Motion passed unanimously.

- D. Security Enhancements to Ross Township Offices.

Supervisor Hutchings noted security cameras, panic buttons as well as other security systems and technology are common withing Township buildings however our building has none of the above.

Bekes moved and seconded by Langshaw to approve enhancements of security with a limit of \$30,000.00 and to allow Supervisor Hutchings to authorize enhancements.

Motion passed unanimously.

E. Update on termination of contract with KCSO for additional 40 hours of law enforcement.

Attorney Thall drafted a 90 Day Notice of Termination of Contract letter that will be mailed to Kalamazoo County Sheriff's Office, Kalamazoo County Board of Commissioners and Kalamazoo County Clerk on July 21, 2021 by Attorney Thall's office. Letter will be public record after service by mail to agencies. Attorney Thall will notify Supervisor Hutchings once service is confirmed.

**MEMBERS TIME**

Attorney Thall encouraged application for American Rescue Plan Act ARPA Funds that has a deadline of July 27 2021.

Supervisor Hutchings stated the application is nearly completed.

No other member comments.

**ADJOURNMENT**

Bekes Motioned to adjourn meeting seconded by Genung - motion passed unanimously at 6:25pm

Carin Martinek

Township Clerk