

**Special Meeting
Ross Township Board
Tuesday, August 1, 2017 Minutes**

The Special Meeting of the Ross Township Board was called to order by Supervisor Dykstra at 9:00 A.M. Roll Call of Members showed as follows:

Present: Paul Dykstra, Supervisor *opened/closed the Mtg. Cynthia Genung, Treasurer
Monica Markillie, Clerk Diana Langshaw, Trustee
Sid Durham, Trustee Robb Blain, Trustee

Absent: Jeff Price, Trustee

Additional Attendees: Gene McKay, Deputy Treasurer
Rob Thall, Township Attorney

Approval of the Amended Agenda:

Motion by Durham to approve the amended agenda which includes the addition of the following items:

1. Consideration of Ross Township Resolution NO. 2 (Proposed Road Project Resolution)
2. Planning Commission (PC) Matters- appointment of Jesse Zamora to the Planning Commission, resignation of Robb Blain as PC/Twp. Board Liaison, and appointment of Jeff Price as PC/Twp. Board Liaison
3. Public Comments

The motion was seconded by Blain and **carried**.

Approval of Resolution No. 2 to Declare Official Intent to Reimburse Expenditures with Bond Proceeds:

Motion by Markillie to approve the proposed Resolution No. 2 to Declare Official Intent to Reimburse Expenditures with Bond Proceeds. The Motion was seconded by Langshaw and **carried**.

Appointment of Interview Facilitator-Gene McKay:

Motion by Genung to appoint Gene McKay as the Facilitator of interview process for the Supervisor position. The motion was seconded by Markillie and **carried**.

Planning Commission Members/Liaison-Jesse Zamora and Jeff Price:

Motion by Durham to accept Trustee Blain's resignation from the Planning Commission as the Board Liaison effective August 2, 2017. The Motion was seconded by Markillie and **carried**.

Motion by Langshaw to appoint Trustee Price as the Board Liaison for the Planning Commission effective August 2, 2017. The Motion was seconded by Markillie and **carried**.

Motion by Durham to approve the appointment of Jesse Zamora to the Planning Commission effective August 2, 2017. The Motion was seconded by Langshaw and **carried**.

Supervisor Position Interviews (see attached list of Applicants):

Supervisor Dykstra reported two of the Applicants who applied for the Supervisor Position were unable to attend their scheduled interview due to conflicts.

Motion by Markillie to table interviewing the Applicants who were unable to attend the special meeting. The motion was seconded by Langshaw and **carried**.

Motion by Langshaw to resume the above matter and additionally, moved to opt out of interviewing the Applicants who were unable to attend the special meeting. The motion was seconded by Genung and **carried**.

Interviews for the Supervisor Position were conducted at this time.

The Board utilized a matrix to rate each Applicant based on their qualifications (see attached matrix and list of interview questions).

Interview Discussion/motion:

Discussion regarding the Applicants and review of the Matrix ratings took place at this time.

Motion by Durham to proceed with selecting a Candidate to fill the upcoming vacancy of the Supervisor position. The motion was seconded by Blain and **carried**.

Motion by Blain to appoint Gary Moore to fill the Supervisor Vacancy effective August 9, 2017. The motion was seconded by Durham and **carried**.

Public Comments: No Public Comments were made.

Member Comments:

Markillie discussed personnel matters related to the Clerk's Office.

Motion by Langshaw to accept the revised resignation date submitted by Markillie which changes the Clerk's resignation date to September 12, 2017(see attached). The motion was seconded by Durham and **carried**.

Motion by Langshaw to appoint Norm Kellogg as the Township Clerk effective September 13, 2017. The motion was seconded by Genung and **carried**.

Adjournment

The Meeting adjourned at approximately 3:40 P.M.

Respectfully submitted:
Monica Markillie, Ross Township Clerk