

Ross Township Special Board Meeting February 28, 2017 Minutes

The Special Meeting was called to order by Supervisor Dykstra at 9:30 A.M.

Present: Paul Dykstra, Supervisor
 Monica Markillie, Clerk
 Jon Scott, Trustee

Cynthia Genung, Treasurer
Diana Langshaw, Trustee
Rick King, Trustee

Absent: Sid Durham, Trustee

Also Present: Rob Thall, Township Attorney
 Mark Nettleton, Mika Meyers, PLC. Municipal Bond Advisor

Approval of the Amended Agenda

Motion by Langshaw to approve the Amended Agenda with the addition of the following items under New Business:

- Mika Meyers PLC. and Bendzinski & Co. Service Agreements
- Kalamazoo Mortgage Charitable Gaming License
- Proposed Ross Township Newsletter

The motion was seconded by Scott and **carried**.

Approval of the February 3, 2017 Special Board Meeting Minutes

Motion by Scott to approve the Minutes of the February 3, 2017 Special Board Meeting. The motion was seconded by King and **carried**.

Public Comments

No public comment

Fiscal Year 2017-2018 Budget Review/Adjustment

The Board reviewed the proposed 2017-2018 fiscal year budget (see attached). Dykstra discussed amendments made to the New Building Construction account and to the Parks Committee Professional Service account. Dykstra reported the proposed budget will be considered at the March 14th Township Board Meeting/Budget Hearing.

Ross Township Road Projects/ Discussion

The Board reviewed the proposed road projects submitted by the Kalamazoo County Road Commission (KCRC). KCRC Representatives, Joanna Johnson and Mark Worden, were present to answer questions from the Board and to participate in the Proposed Road SAD discussion. The Board considered the proposal to convert 41st Street back to gravel. King inquired about whether the Township can proceed with the 41st street pulverization project prior to having a Public Hearing. Joanna Johnson reported the Township is authorized to

proceed given the KCRC Failed Road policy that is in place; further adding 41st Street has a failed road status. The Board discussed the KCRC Failed Local Road Policy at this time. Mark Worden of the KCRC recommended the Board approve the 41st Street project including pulverization adding it would be more cost effective to move forward with pulverizing 41st Street this year.

If the project is approved, Markillie recommended sending notification to all of the property owners of 41st Street prior to the project starting.

2017 Road Projects:

Scott moved to approve the proposed 2017 Ross Township Road Projects listed below with the following conditions and treatments included in the motion:

1. East Gull Lake Drive from D Ave to C Ave--Crack Fill, HMA and Chip Seal in the amount of 65,847.
2. 41st Street from 5807 ft. south of M-89 to M-89--Pulverization, Gravel, Grading and compacting in the amount of \$71,467, with the agreement to send notice to all of the property owners affected prior to the project.
3. 38th Street/39th Street from 4724 ft. north of FG Ave to D Ave--HMA Wedging in the amount of \$21,586.

The motion was seconded by Genung. Roll Call Vote showed: Scott-aye, Langshaw-aye, Markillie-aye, Dykstra-aye, Genung-aye and King-aye. The motion **carried with all ayes**.

Special Assessment Plans, Costs, and Timeline:

Township Attorney Rob Thall and Mark Nettleton, Attorney (Bond Advisor) with Mika Meyers PLC., were present to discuss the Bond Proposal Process for the proposed Township Road SAD. The Township Board received a document including an Estimate of costs for the proposed SAD, Bond details, a schedule of Revenues, Debt Service Requirements, and Coverage.

Thall discussed procedures needed prior to scheduling the first Public Hearing. Thall reported the Township will conduct several public Meetings which will include two Public Hearings prior to establishing the Special Assessment Roll.

Nettleton reviewed the steps needed prior to the issuance of the Bonds. Genung inquired about how the Bond will impact the process for collecting the Special Assessments given the Assessments will be included in the Tax Bill scheduled to be mailed on or before December 1, 2017 prior to the Bond Proposals being submitted. Nettleton reported it will be beneficial for the Township to provide a pay in full date (please see attached example) prior to the Bonds being issued so the Township can determine the Bond amount needed for the project. Nettleton further discussed the proposed timeline, Bond proposal interest rates, and reviewed the facilitation of the Bonds at this time.

Upon extensive discussion, it was the consensus of the Board that the key aspect in moving forward will be educating the Township Residents. King suggested having the Road Committee attend the upcoming Township Road SAD Town Hall Meetings and added the Road Committee has been instrumental in developing the SAD Proposal. The Board thanked

Attorney Nettleton and Attorney Thall for attending the Special Meeting, for educating the Board on this matter and for providing their guidance.

New Business

Mika Meyers/Bendzinski & Co. Service Agreements:

Motion by Scott to approve the Service Agreements submitted by Mika Meyers PLC and Bendzinski & Co. (see attached) for Municipal Bond Advisor and Bond Counsel Services in the amount of approximately \$51,000 in connection with the proposed Township-wide Road SAD improvement project. The motion was seconded by Langshaw and **carried**.

Kalamazoo Mortgage Charitable Gaming License:

Motion by King to approve the Kalamazoo Mortgage Charitable Gaming License requested for an upcoming event at the ~~GLVC~~ **GLVGC**. The motion was seconded by Markillie. Scott recused himself from participating in this item. Roll Call Vote Showed: King-aye, Genung-aye, Dykstra-aye, Markillie-aye and Langshaw-aye. The motion **carried with all ayes**.

Ross Township Newsletter: Postponed for further review.

Member's Time

Dykstra discussed a proposal submitted by Robert Kent, Representative of the Coast Guard Auxiliary, to teach a Boater Safety Course at the Township Hall this upcoming spring.

Motion by Markillie to approve the Proposal authorizing the Township to host a Boater Safety Course taught by Coast Guard Auxiliary Representative Robert Kent at the Township Hall. The Motion was seconded by Scott and **carried**.

Adjournment:

The Meeting adjourned at approximately 11:50 AM.

Respectfully submitted:

Monica Markillie
Ross Township Clerk